

Drexel Park Townhomes Condominium Association, Inc.

Clubhouse Reservation and Release Form – *Monday through Thursday Only*

CHECKLIST FOR CLUBHOUSE RESERVATION

- Must be an Owner or Registered 21 years of age and older to reserve. Please submit and attach photo ID for age verification purposes.
- A fully executed Clubhouse Reservation and Release Form.
- It is recommended that Owner or Registered Lessee take video or photos with a time/date stamp before and after all reservations.

RULES FOR CLUBHOUSE USE

Use of the Clubhouse will cause no disruption of customary activities taking place at the Clubhouse, including but not limited to use of the gym and use of the pool and pool deck by residents, nor any disturbance or disruption of the peaceful enjoyment by residents of their homes or of the common areas.

Use of the Clubhouse requires strict adherence to the following:

1. Must not exceed maximum room capacity of 249 guests.
2. Only Owners or Registered Lessees may reserve the Clubhouse.
3. No one under 21 years of age will be allowed to make a reservation. (Photo ID will be required for age verification.)
4. No alcoholic beverages permitted.
5. No smoking will be permitted.
6. No pets of any kind will be permitted inside the Clubhouse.
7. Reservations may be booked up to 60 days in advance.
8. Reservations are on a first come, first served basis. Only one (1) reservation per day.
9. Owners or Registered Lessees who reserve the Clubhouse must be in attendance for the entire duration of the reservation.
10. Minors and guests under 21 years of age must be chaperoned by an adult over 21 years of age at all times.
11. All of the Declarations of Covenants, Conditions, Restrictions, Rules and Regulations of Drexel Park Townhomes Condominium Association, Inc. are applicable and will be followed.
12. No guest in attendance shall use the pool or be upon the pool deck from 8 P.M. to 8 A.M.
13. Clubhouse reservations will be permitted from 11:00 A.M. to 11:00 P.M. No function will be permitted to extend past 11:00 P.M.
14. There will be no loitering, disturbances, or partying in the parking lot or other common areas of Drexel Park.
15. All lights and TV's must be turned off before leaving.
16. The kitchen must be cleaned, including all surfaces and sink area; all floors must be cleaned and left free of trash and debris; all food must be removed from the refrigerator; and all trash must be bagged and taken out of the Clubhouse before leaving.
17. All Tables, chairs, and furniture must be returned to their original location before leaving.
18. All decorations must be removed before leaving. Nothing is to be pinned to walls.
19. Board meetings take priority over Clubhouse reservations and reservations are subject to cancellation if a Board meeting is needed.
20. If a Registered Lessee is submitting the Clubhouse Reservation and Release Form, the owner will be notified by the Board of Directors or their designated representative.
21. Clubhouse rentals for private events will still be required to complete the Clubhouse Rental form and pay the \$500 security deposit and \$100 usage fees. (Friday through Sunday)

Owner/Registered Lessee must be in attendance for the entire duration of the reservation and shall assume all responsibility for any damages incurred during the duration of the Clubhouse reservation. Owner/Registered Lessee accepts all liability for any action taken, either by the Owner or Registered Lessee or by a guest. Owner/Registered Lessee agrees to defend, indemnify, and hold harmless the Association and Board of Directors from any and all liability, damages, attorney's fees, etc.

The Clubhouse will be inspected prior to and immediately after the reservation by a member of the Board of Directors or their designated representative. If a violation is found and the Clubhouse is not in its original condition a \$500.00 fine/fee will be automatically assessed to the Owner/Registered Lessee for non-compliance with the Rules as set forth on this form.

Additionally, if the violation requires repair, the Association reserves the right to hire any vendor of their choosing to make all repairs needed, the cost of which will be assessed to the Owner/Registered Lessee. If a Registered Lessee is assessed the \$500.00 fine/fee and/or the cost of repair and does not pay the amounts due within 30 calendar days, the Owner/Lessor will be notified and will be automatically assessed the amounts due.

BY SIGNING BELOW, YOU ARE ACKNOWLEDGING THAT YOU HAVE READ THE CLUBHOUSE RESERVATION AND RELEASE FORM AND THAT YOU WILL COMPLY WITH ALL RULES FOR THE USE OF THE CLUBHOUSE

Function: _____ # of Guests: _____ Hours to be Used: _____

Date of Function: _____

Start and End Times of Function: _____

Will there be minors and guests under 21: _____

Owner's/ Registered Lessee's Address at Drexel Park _____

Signature of Owner/ Registered Lessee _____

Printed Name: _____

Witnessed By: _____

If Registered Lessee is submitting Form, Owner notified on (Date): _____

Email: residentservices@grsmgt.com for information on Clubhouse reservations.