

FIELDSTONE ~ CYPRESS LAKES RESERVE CLUBHOUSE RENTAL AGREEMENT

This Agreement between Fieldstone at Cypress Lakes Preserve Homeowners Association for the rental of its Clubhouse, for a private function, shall be in accordance with the Rules and Regulations and are a part thereof.

Complete the form in its entirety and email Property Manager Darlene Thompson at dthompson@grsmgt.com and call 561-641-8554 ext. 130 to secure date.

The application with two separate checks for Rental Fee and Security Deposit will be collected.

Requested by _____ Phone _____

Address _____

Date of Function _____ Type of Function _____

Number of Guest Expected to be in attendance _____

(NUMBER OF GUESTS MAY NOT EXCEED 35 – IF MORE THAN 35, CANNOT RENT CLUBHOUSE) (Initials of renter) _____

Time: From _____ To _____

The maximum hour of usage is **5 hours**, to include set up and clean up. Clubhouse **must be cleaned prior to leaving** premises the same day as usage. (Initials of renter) _____

Description of Rental _____

Member will: Serve Food (Y) (N) Alcohol (Y) (N) **Please Circle Y or N on each**

****Note: Alcohol is not to be sold on the premises at any time or to be served to minors****

Use Kitchen (Y) (N) Dancing (Y) (N) **Please Circle Y or N on each**

If "Yes," state type: (Band, Stereo, Etc.) _____

Additional Information: _____

All requests are subject to approval by Fieldstone's Property Manager. Reservations will be granted on a first-come basis. Your function is not approved until you receive a signed copy of this agreement.

(Initials of renter) _____

CHECKS SHOULD BE MADE PAYABLE TO CYPRESS LAKES PRESERVE HOA.

RENTAL FEES:

\$150.00 Rental fee: Check # _____ \$200.00 Deposit fee: Check # _____

The rental fee and the security deposit must be made out in two separate checks and must accompany this application in order to reserve the clubhouse. Failure to submit checks or failure to fill out the application completely will result in your application being denied. The security deposit will be refunded if the Clubhouse is left in acceptable condition, no damage or loss has occurred, all garbage is removed, and there have been no infractions of the Clubhouse rules. The member reserving the Clubhouse is responsible for the repair or replacement of all Clubhouse property damaged or lost during the function. (Initials of renter)_____

The Homeowner making the reservation must be in attendance for the ENTIRE duration of the function and is responsible for the conduct of all guests. The Member is also responsible for cleaning after use. Failure to cleanup immediately after function can result in forfeiting of your security deposit. (Initials of renter)_____

All guest cars must be properly parked in the parking lot and the area clean of any party related debris after the function. (Initials of renter)_____

ALL GARBARGE, TRAYS, DECORATIONS, ETC., MUST BE REMOVED FROM THE PREMISES OFF-SITE AT THE CONCLUSION OF YOUR CLEANING. TRASH CANNOT BE PLACED IN THE TRASH CANS, AND LEFT-OVER NIGHT, DUE TO WILDLIFE ISSUES. (Initials of renter)_____

No glassware or glass bottles are allowed in the pool area at any time. (Initials of renter)_____

Guest must remain on clubhouse grounds during entire function. (Initials of renter)_____

Use of Clubhouse is not exclusive to renter. Residents have the right to utilize all facilities while function is going on. (Initials of renter)_____

Note: Any infractions of the rules and regulations, or disturbances created as a result of the function will require the community member to appear before the Board of Directors for approval of any future reservations. The Board of Directors has the right to suspend the privileges of any member, who has, in the opinion of the Board, abused the rules and regulations in this agreement. An automatic 60-day non-use penalty will be imposed at the time of said infraction or damage, until the matter can be brought before the Board for their decision. If there is property damage in excess of the deposit, the Board reserves the right to bill the community member for the damage and to enforce the community's approved collection policy to recover the funds. (Initials of renter)_____

I understand and agree to abide by the rules and regulations and understand that I am responsible for any loss or damage to the Clubhouse property, which may occur as a result of this function. (Initials of renter)_____

This AGREEMENT entered on (date)_____

Member Signature: _____

Manager Approval: _____

****You must bring a copy of this signed approval with you on the day of your function. ****