

Las Brisas Architectural Review Request Form

Owner Name(s) _____

Unit Number _____ Telephone _____ E-mail _____

Brief Description of Work to be Performed _____

Contractor Name _____ Telephone _____

E-mail _____

I hereby make application for approval, pursuant to the rules, regulations, guidelines, by-laws and Declaration of the Las Brisas Homeowners Association, Palm Beach County, Inc. for the architectural changes above noted and if said approval is granted, I agree to comply with the conditions stipulated herein, to the improvement requirements of the Town of Hypoluxo, and to obtain all permits required. I further understand that I may be held responsible by the Association should I fail to comply with its covenants, restrictions, rules, guidelines, declaration and bylaws.

APPLICANT SIGNATURE _____ DATE _____

To request an Architectural Review, create an application that includes all the following documentation:

- _____ 1. A completed Architectural Review Request Form
- _____ 2. Plans and specification showing the nature, kind, shape, color, size, materials, and location of all modifications, additions, or alterations.
- _____ 3. A plot plan for any work to be done at ground level, if requested by the ARC.
- _____ 4. Evidence that any contractors performing the work are properly licensed under Florida law and have obtained sufficient liability and workers comp insurance (if applicable).
NOTE: The liability insurance certificate should name "Las Brisas HOA, c/o GRS, 3900 Woodlake Blvd, Suite 309, Lake Worth, fl. 33463" as the certificate holder.
- _____ 5. Proof of ownership, either a property record from Palm Beach County Property Appraiser web site, a warranty deed, or closing statement.

Submit the completed application and documents to: residentservices@grsmgt.com

ARC will review and vote on your application. If ARC approves your application, the Board of Directors will vote to either accept or reject the ARC's decision at the next HOA meeting. If the ARC rejects your application, you can appeal their decision to the Board of Directors at the next HOA meeting.

ARC DECISION: { } APPROVED { } DENIED

ARC SIGNATURE: _____ DATE: _____

BOARD SIGNATURE: _____ DATE: _____