

**HERITAGE VILLAGE OF PALM BEACH LAKES HOA  
C/O G.R.S. MANAGEMENT ASSOCIATES, INC.  
3900 WOODLAKE BLVD., SUITE 309  
LAKE WORTH, FLORIDA 33463  
561-641-8554**

**APPLICATION FOR ALTERATIONS**

DATE: \_\_\_\_\_

OWNER: NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ LOT# \_\_\_\_\_

COMMUNITY \_\_\_\_\_

DESCRIBE IN DETAIL, TYPE OF ALTERATION AND MATERIALS TO BE USED:

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An application requesting approval of any alteration which occurs outside the exterior walls of the building, **MUST BE ACCOMPANIED BY THE FOLLOWING: A SKETCH INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION; A COPY OF YOUR SURVEY SHOWING WHERE THE CHANGES WILL BE LOCATED, AND OTHER PERTINENT INFORMATION. ALSO ATTACH A COPY OF YOUR CONTRACTORS LICENSE, INSURANCE CERTIFICATE (LIABILITY & WORKMAN'S COMP. CERTIFICATE)**

If approval is granted, it is not to be construed to cover approval of any County Code requirements. A building permit from the County Building Department is needed on most property alterations or improvements. NOTE: Any alterations may not encroach onto any existing easements.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure that the applicant, the heirs, and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration or addition. It is understood and agreed that the ASSOCIATION AND GRS MANAGEMENT ASSOCIATES, INC. are not required to take any action to repair, replace, or maintain any such approved change, alteration, or addition, or any damage resulting therefrom for any reason to the existing original structure, or any other property. THE UNIT OWNER ASSUMES ALL RESPONSIBILITY AND COSTS FOR ANY ADDITION OR CHANGE, AND ITS FUTURE UPKEEP PLUS ANY WORK THAT HAS TO BE DONE ON THE COMMON GROUNDS THAT IS AN ADDED EXPENSE BECAUSE OF THIS ADDITION OR CHANGE. NOTE: FENCE INSTALLATIONS WILL REQUIRE THE HOMEOWNER TO MAINTAIN THE FENCE AND LANDSCAPING AROUND THE FENCE AS WELL AS INSIDE THE FENCE AREA. THIS MAINTENANCE MUST BE DONE BY THE HOMEOWNER AT NO EXPENSE TO THE ASSOCIATION.

\_\_\_\_\_  
OWNERS SIGNATURE:

**HERITAGE VILLAGE OF PALM BEACH LAKES HOA**  
**APPLICATION FOR ALTERATIONS**

PAGE 2

ACTION BY THE ASSOCIATION:

DATE: \_\_\_\_\_ APPROVED \_\_\_\_\_ \*NOT APPROVED \_\_\_\_\_

\_\_\_\_\_  
ASSOCIATION DIRECTOR

\_\_\_\_\_  
ASSOCIATION DIRECTOR

\*NOTE: IF NOT APPROVED, THE FOLLOWING IS THE REASON:

\_\_\_\_\_  
\_\_\_\_\_

**WAIVER OF LIABILITY**

The undersigned hereby agrees that any and all liability caused by or arising from any acts which may increase the hazard of susceptibility to loss on the described premises shall not be held against the ASSOCIATION AND GRS MANAGEMENT ASSOCIATES, INC., "as their interest may appear," and they shall be held harmless from any liability arising therefrom and indemnify them for all losses, costs, expenses and attorney's fees in connection with any such addition to their unit.

DATE: \_\_\_\_\_

\_\_\_\_\_  
UNIT OWNER:

\_\_\_\_\_  
UNIT OWNER:

WITNESS:

\_\_\_\_\_

\_\_\_\_\_

PLEASE RETURN FORM TO: GRS MANAGEMENT ASSOCIATES, INC.  
3900 WOODLAKE BLVD., SUITE 309  
LAKE WORTH, FLORIDA 33463

**ATTACHMENT A (for major improvements)**  
**(Required for pools, patio extensions, or room additions)**

Photos of the following areas:

- A. Front of home including sidewalk, driveway areas, and landscaping
- B. Both sides of home including all landscaping
- C. Rear of home including landscaping and areas that are being altered
- D. Lake Easement area and lake bank