



3900 Woodlake Blvd., Suite 309 • Lake Worth, FL 33463 • (561) 641-8554 Fax (561) 641-9448

TO: All Owners of Gramercy Square Homeowner's Association

FROM: Gramercy Square HOA Board of Directors

RE: E-Blast Communication System

In a continued effort to improve the community, the Board would like to set up an E-Blast Communication System which will require your assistance. Having an E-Blast set up will allow us to reach out to all residents via email at the click of a button. We will utilize this to get out Alerts, Notices, and Updates. It will also allow us to communicate much more easily, faster, and less expensively. There are endless uses for it, and we truly believe that keeping that line of communication open is vital for the wellness of our community.

To achieve this all we will need is your email address. Please complete the lower portion of this form and mail back to GRS Management Associates at the address on the top of this letter head. Be sure to check whether you opt in or opt out. Please print or type legibly.

Your email address and personal information will not be shared with others. All E-Blasts will be blind copied to the owners who participate.

Cordially,

Gramercy Square Homeowner's Association Board of Directors

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Bldg: \_\_\_\_\_ Unit # \_\_\_\_\_ Email Address: \_\_\_\_\_

I hereby give my permission for Gramercy Square Homeowner's Association, Inc. and GRS Management Associates to send me emails for the purpose of updating me on community events, receiving meeting notices and other communications. I understand it is my responsibility to notify GRS Management in the event that my e-mail address changes. I understand that GRS Management will not be held responsible for notices that are sent and not received or are received in a "spam" folder. I understand that I can opt out of the E-Blast program by sending my request in writing to GRS Management Associates.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

I opt in for e mails \_\_\_\_\_

I opt out for e- mails \_\_\_\_\_