

**BAYWINDS COMMUNITY ASSOCIATION, INC,
ARCHITECTURAL CONTROL COMMITTEE (ACC)**

Master Application for Alterations

PLEASE PRINT

Application # : _____

Name of Owner(s): _____ Lot #: _____ Date: _____

Address: _____ Email: _____ Phone: _____

Neighborhood: _____ Start Date: _____ Completion Date: _____

Approval is hereby requested for the alteration(s) described below:

<u>TYPE OF ALTERATION: (Please Check)</u>	<u>DESCRIPTION OF ALTERATIONS</u>
<input type="checkbox"/> Change to Roof Color, Material or Design	_____
<input type="checkbox"/> Install Solar Panels	_____
<input type="checkbox"/> Install Sky Lights	_____
<input type="checkbox"/> Install Satellite Dish	_____
<input type="checkbox"/> Install Permanent Generator and Fuel Tank	_____
<input type="checkbox"/> Change to Footprint or Façade of Home	_____

IF ADDITIONAL INFORMATION IS ATTACHED, CHECK HERE

To avoid delays in review, this Application must be accompanied by:

- Copy of the Plat Survey indicating the location of the alteration to be constructed,
- Sketch of the proposed alteration with actual dimensions and indicating the design, size, shape, color, etc. of the proposed alteration
- Copies of all Contractors Licenses,
- Copies of all Contractors Liability and Workman's Compensation Certificates,

If approval is granted it is not to be construed to cover approval of any City Code or Baywinds Community Association requirements. A building permit from the City of Palm Beach Building Department is needed on most property alterations or improvements. No improvements can be placed beyond any easement. Additionally, owner is responsible for insuring compliance with all terms and conditions of the Community Standards of the Baywinds Community Association and of the Neighborhood in which the home to be altered is located.

As a condition precedent to granting approval of any request for a change, alteration, or addition to an existing basic structure, the applicant, the heirs, and assignees thereto, hereby assume sole responsibility for the repair, maintenance, replacement or damage of any such change, alteration or addition can cause. It is understood and agreed that the Baywinds Community Association and Property Management Company are not required to take any action to repair, replace, or maintain any such approved change, alteration, addition or damage. If approval is granted, a copy of any required building permit MUST be sent to the Management Company to be included in your permanent file. **NO ALTERATION CAN BE STARTED WITHOUT ACC APPROVAL, AND CITY BUILDING PERMIT(S) WHEN REQUIRED.** The approved application will be valid for 90 days. If alterations are not started within this period a new application will be required.

WAIVER OF LIABILITY

I hereby agree that any and all liability caused by or arising from any acts which may increase the hazard of susceptibility to loss on the described premises shall not be held against the Baywinds Community Association, the Association of the Neighborhood in which the described premises is located or the Management Company, "as their interest may appear", and they shall be held harmless from any liability arising there from and indemnify them for all loses, costs, expenses, and attorney's fees in connection with any such alteration or addition to their unit.

Owners signature : _____ Date: _____

<u>For Official Use Only</u>			
Date Rec'd: _____	Date Reviewed: _____	Date Approved _____	Date Not Approved _____
Master ACC Chairperson: _____		Master ACC Board Liaison: _____	