## BAYWINDS COMMUNITY ASSOCIATION, INC, ARCHITECTURAL CONTROL COMMITTEE

## **Alterations/Improvements Requiring Application to Master ACC**

Applications to the Master ACC Shall be required for the following proposed alterations/improvements by Baywinds Homeowners:

- Changes in a Home's roof color, material or design
- Installation of Solar Panels
- Installation of Sky Lights
- Installation of Satellite Dishes
- Installation of Permanent Generators and Fuel Tanks
- Any material changes to the footprint or façade of a Home

For the purpose of implementing these rules, the following shall apply:

- "Footprint" shall mean the original square footage of the ground floor level of the Home, including its shape/outline at ground level, as originally constructed by the developer.
- "Façade" shall mean the appearance of any exterior wall of the Home (front, back and side walls) as originally constructed by the developer.

The Master ACC will develop, for the approval of the Board of Directors, Baywinds Community Standards for the above-noted items that will be used to guide Master ACC review of Applications. Community Standards developed by the Master ACC and approved by the Board of Directors shall be published and distributed to all Baywinds Homeowners.

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## **Requirements for Master Application for Alterations**

All applications to the Master ACC for alterations/improvements shall be accompanied by a completed form entitled "Master Application for Alterations" (Master Application) established for this purpose by the Master ACC.

To receive consideration by the Master ACC, all applications shall consist of the Master Application Form and, at a minimum, shall include:

- Copy of the homeowner's Plat Survey indicating the location of the property on which the alteration(s)/improvement(s) are to be constructed
- Sketch of the requested alteration(s)/improvement(s) with actual dimensions and indicating the design, size, shape, color, etc. of the proposed alteration(S)/improvement(s)
- Copies of all Contractors Licenses,
- Copies of all contractors Liability and Workman's Compensation Certificates,
- Neighbors Consent Form, where applicable, as per Neighborhood Standards,

Further, when considering an Application, the Master ACC may request additional information that the Master ACC determines, in its sole discretion, to be necessary for consideration of the Application.

In addition to the above, the Master ACC may, with the approval of the Board of Directors, amend these requirements, from time to time. Approved amendments to the requirements shall be published and distributed to all Baywinds Homeowner