

**MADISON LAKES HOMEOWNERS' ASSOCIATION, INC.**  
**REQUEST FOR ARCHITECTURAL REVIEW**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Lot #: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Directions:

1. Fill in requested information
2. Sign and date the form
3. Email application to [spino@grsmgt.com](mailto:spino@grsmgt.com) or mail with proper postage to:  
GRS Community Management  
3900 Woodlake Blvd  
Suite 309  
Lake Worth, Florida 33463

**If you have any questions about this form or what is required for a project, please contact  
GRS Community Management Association at 561-641-8554.**

A. In the space below please give a description of the alteration, improvement, addition or other change you would like to make to the exterior of your home (to avoid delays, be as clear as possible). Please include such details as the dimensions, materials, color, design and location. **PLEASE PRINT OR TYPE.**

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B. Please attach to this application the following items:

- Property survey showing the location of the improvement or alteration.
- Plans, elevations or detailed sketch.
- Paint color chip or tint color sample (where applicable). All paint colors must be one of the ten approved Madison Lakes colors or a close match and must coordinate with the roof color.
- If replacing roof, you must provide a photo of the tile and a description of the color of the tile. We ask that you advise if you will be painting your house after roof is installed and that the paint color coordinates with the roof color.
- Name of contractor, appropriate licenses, permit if applicable and certificate of insurance (COI) indicating the following as the Certificate Holder:

Madison Lakes HOA c/o  
GRS Community Management  
3900 Woodlake Blvd.  
Suite 309  
Lake Worth, Florida 33463

**HOMEOWNER AFFIDAVIT**

I have read, understand and agree to abide by the Covenants and Restrictions of the Association. I understand and in return for approval, I agree to be responsible for the following:

- For all losses caused to others, including common areas, because of this undertaking, whether caused by me or others;
- To comply with all state and local building codes;
- To locate all electric, plumbing and sprinkler lines prior to work commencing outside home. If utilities need to be relocated, it is at the homeowner's expense and not the Association;
- For any encroachment(s);
- To comply with conditions of acceptance (if any);
- To complete the project according to the approved plans. If the modification is not completed as approved, said approval can be revoked and the modification shall be removed by the owner at the owner's expense. Applicant further acknowledges that drainage swales have been designed and established between homes (side yard) to carry storm water off the lot, and to maintain positive drainage away from home. The Association shall not be responsible for any effect the proposed landscaping installation may have on this drainage. The applicant shall be responsible.
- Homeowner must notify GRS via email at [spino@grsmgt.com](mailto:spino@grsmgt.com) or phone message at 561-641-8554 when all work is complete and a final inspection is received, if applicable.

I also understand that the ARC does not review and assumes no responsibility for the adequacy, capacity or safety features of the proposed construction, alteration or addition, for soil erosion of uncompacted or unstable soil conditions, for mechanical, electrical or any other technical design requirements for the proposed construction, alteration, addition or for performance, workmanship, or quality of work of any contractor, or of the completed alteration or description. Work must be completed within 6 months of issuance of permits or application or homeowner must resubmit all required paperwork to ARC for approval again.

I agree to abide by the decision of the Architectural Review Committee. If the modification is not approved or does not comply, I may be subject to court action by the Association. In such event, I shall be responsible for all reasonable attorney's fees.

Date of Request: \_\_\_\_\_

Signature of Homeowner: \_\_\_\_\_